



# The Bugle

September 2025

## *A message from Mrs Ramsell ...*

It's been a wonderful start to the Autumn term, and it's lovely to see all the children back in school. They've settled in incredibly well, and a special mention goes to our new EYFS friends, who have embraced the challenge of 'big school' with enthusiasm – even if there have been a few wobbles along the way!

We have lots of exciting things planned for this term, so please keep an eye on the Diary Dates to stay up to date with everything that's happening.

Half term break up day is Friday, 17 October 2025 and we return to school on Monday, 27 October 2025.



## **New Intake 2026**

Our upcoming Open Mornings for families of children starting school in September 2026 are as follows:

Saturday 20 September 2025  
Saturday 22 November 2025  
10.00am – 12.00pm

This is a great opportunity to:

- Look around our school
- Explore our EYFS environment
- Meet the staff team
- Let your child play and get a feel for 'big school'

Everyone is welcome so please spread the word!

## **Parking Reminder**

We kindly ask all parents and carers to be mindful when parking in the lane. We have worked hard to build good relationships with our neighbours and the local farmer, and your cooperation makes a huge difference.

- Please **do not park across or in driveways** without the homeowner's permission.
- Avoid **3-point turns in the lane**, especially at busy times, as cars often mount the pavements.
- **Do not park in or near the access to the farmer's field.**

We understand that you may only be stopping for a short time, but we want to keep the positive relationships we've worked so hard to build – and we certainly don't want tractors back in the lane!

Thank you for your continued support.

## **School Gateway App**

Please make sure your **School Gateway App** is up to date so you don't miss any important messages.

As we are a **paperless school**, all letters, updates and information will be shared through the App.

Thank you for helping us keep communication clear and eco-friendly!



# Attendance

Regular attendance is essential for academic success. Our school day is 8.45am until 3.15pm. Children are encouraged to arrive from 8.30am onwards to be ready to begin learning at 8.45am. In view of this, we firmly focus on achieving and maintaining good attendance levels across the school.

## Reporting Absences

Notify the school as soon as possible when your child has to be unexpectedly absent through sickness.

In this case, parents/carers must call the school absence line as early as possible on 01530 832656 and provide details of the child's name and the reason for absence.

Simply stating that a child is 'ill' or 'unwell' is no longer sufficient and a fuller explanation is required otherwise we will be required to follow this up.

## Authorised vs. Unauthorised Absences

Authorised absences include illness, medical appointments, religious observances, family emergencies, and pre-approved educational opportunities.

Holidays during school time are strongly discouraged and are generally considered unauthorised.

We completely understand that booking holidays in term time has a financial impact, however, please do not underestimate the impact this time away from school has on your child's education.

Please be aware that holidays taken during term time are subject to fines issued by Leicestershire County Council.

## Lateness

The registers will be taken at **8.45am** and any child arriving after that time will be marked as late.

If your child arrives after the registers have closed, they will need to be signed in at the school office; this is to ensure that safeguarding procedures are adhered to.



In order to provide continuous monitoring of children's attendance, Mrs Smith, our Attendance Officer in school, will contact families where we have identified a concern about the level of absence or where a pattern of absence has been detected. This includes late marks as these are counted as unauthorised absences.

If you remove your child from school during the day to attend a medical appointment, for safeguarding reasons, they are signed out of school (and back in, if appropriate), this will also show as an absence (as they have been out of school for that period of time).

## Trip payments

As previously communicated, the school budget remains under significant pressure, and this is unlikely to change in the foreseeable future. It is essential that payments for trips, particularly residential, are made on time.

While payments for curriculum focused trips are voluntary, we reserve the right to cancel the trip if insufficient funds are received.

## Book Fair – Coming in October

Our Book Fair will be coming to school in October. This is such a great opportunity to pick up some fantastic books, and your support is truly appreciated. The more we sell, the more new books we can buy for our children to enjoy, which will help improve their reading skills.

The Book Fair is one of the most important ways for us to raise money for new books, so we encourage you to come along and make a purchase. Every book bought helps us grow our school library and supports the love of reading!

# Medication Administration

If your child has been prescribed medicine by their GP, takes long-term medicine or requires paracetamol or ibuprofen during the day, we are happy to administer this in school.

1. All medications (prescription and over-the-counter) require a completed 'Parental Agreement for Administering Medicine' Form. We cannot administer medicine if this form has not been completed in full; failure to complete the information may result in your child not receiving their required medicine. **We cannot take instructions to give medicine via handwritten notes, emails or verbally. All medicines must be handed to a member of staff by an adult.**

Please follow the link below to give permission:

[https://docs.google.com/forms/d/e/1FAIpQLSfXMQgkroFC2A4gpNw-m43gFvkxuK5X9ZVqGP\\_WvF6\\_Oq8f2Q/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSfXMQgkroFC2A4gpNw-m43gFvkxuK5X9ZVqGP_WvF6_Oq8f2Q/viewform?usp=sf_link)

2. Medication must be delivered to the staff by a parent/carer in the original container.
3. Children may not carry or self-administer medication (except emergency medications like inhalers with proper documentation)
4. Medication must be picked up by a parent/carer at the end of the school day/year.

If your child becomes ill during the school day and may require paracetamol/ibuprofen to support them, we will contact the parent/carer to discuss this. Your permission will be recorded; this is a confidential record retained in school.

## Infection

Chicken Pox  
Conjunctivitis  
Respiratory infections inc Covid  
Diarrhoea and vomiting  
Flu (or flu like illness)  
Glandular Fever  
Hand, Foot and Mouth  
Head Lice  
Impetigo  
Measles  
Meningitis (bacterial and viral)  
Mumps  
Ringworm  
Rubella (German Measles)  
Scarlet Fever  
Slapped Cheek  
Threadworms  
Tonsillitis  
Warts and Verrucaeas  
Whooping Cough

## Exclusion Period

At least 5 days from onset of rash and until all blisters have crusted over.  
None  
Do not attend if they are unwell or have a high temperature.  
Can return 24 hours after last episode.  
When fully recovered.  
None  
None  
None  
Until lesions are crusted or healed or 48 hours after starting antibiotics.  
4 days from onset or rash or when well enough.  
When recovered.  
5 days of onset of swelling.  
None  
5 days from onset of rash  
Exclude until 24 hours after starting antibiotics  
None  
None  
None  
None  
2 days from starting antibiotics, or 21 days from onset if no antibiotics

## Trips and Events – Diary Dates

There's lots more to look forward to for all our children throughout the year. Please keep an eye on the **Diary Dates**, which are issued regularly, as these provide details of upcoming trips and events across all year groups.

We know how important it is for families to plan ahead, so these dates also help you budget for the cost of trips. We always aim to offer a broad range of opportunities that support every child's learning and development. Trips are always a valuable experience – children return with so much new knowledge, confidence, and enthusiasm.

We are mindful of the current cost of living and remain committed to making our trips as **cost-effective as possible** while still providing rich and memorable experiences for all.

## Year 6 Whitby Residential

Year 6 have enjoyed another fabulous visit to Whitby – always such a memorable experience for them. Despite a few nerves and moments of trepidation, they excelled themselves as always and showed just what a resilient bunch they are.

This trip is perfectly timed in the Autumn term, giving our Year 6 pupils a great opportunity to build confidence and independence as they prepare for their transition to Year 7.

Highlights of the week included:

- A visit to the **Yorkshire Air Museum**
- A **boat trip around the bay**
- Riding the **Steam Railway**
- Being brave on the **High Ropes**
- Exploring the **National Railway Museum** in York

Well done, Year 6 – we are very proud of you all! We hope you all enjoyed our ‘in the moment’ reporting on our social media pages



Our **Harvest Festival** will take place on **Wednesday, 15 October 2025**, at **Whitwick St John Church**, starting at **5.45pm**.

This is always a lovely event for children and families to enjoy together. Please do come along and join us – further details will follow.

## Collaborative News

As you may be aware, New Swannington is part of the Coalville Collaborative Partnership Trust, along with Thringstone, Whitwick St John, Warren Hills and All Saints Primary Schools. Our collaboration has been a real success, allowing us to share ideas, support one another, and work closely together over a number of years.

We also recognise the importance of continuing to move forward, and an exciting opportunity has now arisen for our collaborative to join forces with LPAP (Leicestershire Primary Academy Partnership), a group of schools based in the Loughborough area.

While we will continue to work closely within our group of five schools, this development provides a fantastic opportunity to collaborate on a wider, more strategic basis, strengthening the work we do for our pupils and school communities.

## Farewell to Miss Fielding

At the end of this half term, on **31 October**, we will be saying goodbye to **Miss Fielding**. She is embarking on an exciting new career in **Beauty Therapy** – something she is truly talented at!

We will miss her greatly but wish her every success in this new chapter, and we hope she will come back to visit us whenever she can.



# Mrs Ramsell

A message from our Chair of Governors, Andrea Cave.

I am writing to share some news with a sense of both sadness and gratitude. Mrs Ramsell, our Headteacher, has made the decision to retire at the end of this academic year.



Over the past six years, Mrs Ramsell has led New Swannington Primary School with dedication, compassion, and a clear vision for excellence. Under her leadership, the school has gone from strength to strength, and her commitment to nurturing every child has been truly inspiring. One of the greatest joys of her career has been watching our children grow and flourish during their time at New Swannington.

Mrs Ramsell leaves the school in a strong and stable position. The foundations she has laid will continue to support future generations, ensuring that pupils receive the highest quality care and education for years to come.

We will soon begin the process of recruiting a new Headteacher, with the aim of appointing someone to start in August 2026. If you have any questions during this transition, please feel free to contact the school office on 01530 832656 or via email at [office@new-swann.leics.sch.uk](mailto:office@new-swann.leics.sch.uk). You are also welcome to contact me, as Chair of Governors, via the school office if you have any further questions or concerns.

On behalf of the entire school community, I would like to thank Mrs Ramsell for her unwavering dedication and hard work. We wish her every happiness and success in the next chapter of her life.

## We're here to help!

Never be afraid to ask a question. You can **email us, message via the School Gateway App, or speak to us at the beginning or end of the day**. That's what we're here for!

Strong relationships between school and parents/carers help children thrive. At New Swannington, it's **all about the children** – supporting their learning, growth, and achievements.

Together, we **learn, play, and grow**.

