



NEW SWANNINGTON PRIMARY SCHOOL

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www.newswanningtonprimary.org.uk

Headteacher: Mrs Judy Ramsell

22 March 2024

Dear parent(s)/carer(s),

NOMINATION FOR PARENT GOVERNOR

I am writing to inform you of a vacancy for the role of parent governor on our governing board.

The role of the governing board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance.

The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good interpersonal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing board delivers effective governance

The governing board is keen for candidates who will strengthen the financial skills within the board.

Expectations of governors

The full board meet six times a year. There are also six committee meetings a year and all governors are expected to serve on a least one committee.

All governors are bound by the Governor Code of Conduct and undertake to respect all confidentiality requirements.



Governors undertake a commitment to training and visiting the school for both pastoral and monitoring purposes.

There is an expectation that you will have read all paperwork and submitted questions prior to all meetings.

How to apply

If you're interested in applying for the role, please complete the candidate form attached to this letter and return to myself via the school office by Monday, 8 April 2024. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact me.

Yours sincerely

J.A. Ramsey

Headteacher and Returning Officer